

DRAFT FOR REVIEW

Institutional planning & Assessment Process Review of Process for 2008/09 3 Year Strategic Priorities & 1 Year Institutional Activities

February 15, 2008

Glossary of Terms:

ET = Executive Team

PC = Presidents Council

CC = College Council

Deans = All College Deans

Board = CCC Board of Education

Foundation = Foundation Board Executive Committee

ASG = CCC Associated Student Government

Scope

Complete the Institutional 3 year priorities and 1 year activities identification process by May 30, 2008.

Provide opportunities for each staff member to review and shape the 2008/09 Institutional Activities.

Have the Board adopt the 2008-09 3 year Strategic Priorities and 1 Year Institutional activities in June in conjunction with the 2008-09 college budget.

Process and Timeline

February 19th – March 1st

Review the 2007-2008 institutional priorities and activities.

Identify those completed or soon to be completed (June 30, 2008)

Reword/Refine those remaining

Consider new priorities and activities – The survey indicated that we are not yet satisfied with our priorities and activities that support our CCC Value of Instruction. I suggest we focus new and specific effort in this important value.

Use revisions and discussions to date to inform the budget process

March – Mid May

Host workshops:

Fashion similar to Harmony United Visioning (3rd event)

Table Hosted with key faculty for the Instruction Value Discussion

Use virtual methodology to also gain feedback and suggestions

May

Provide draft of 2008-09 to Board

Move through communications in College Council, Presidents Council and Fireside Chats, FYI etc.

Review budget to determine any adjustments necessary to achieve priorities and activities.

June

Refine/edit final document for Board presentation. Board First Reading with request to adopt in August.

August

Refine/edit as needed

Board adopts

President presents President's Goals in relation to IAs

May through October

Divisions/Departments do their priorities and activities